

ECITB Funded Operational Project Management

(4 day course – split into 2 x 2 day modules)

- Overview** This intensive four-day course gives a comprehensive and detailed insight into Project Planning and Control. A stimulating blend of theory and practice ensures that knowledge is illustrated and reinforced through the practical application of case study exercises. Real world examples are used to illustrate problems that may be faced in the working environment, and delegates are encouraged to draw upon their own experiences to further add to the learning experience. The topics, disciplines and enabling skills are progressively built upon and linked to the development of case studies solved in a team environment to further improve delegates' personal skills.
- Introduction** Project Planning and Control is a central, and vitally important, aspect of project management. It is core to the success of any project, whether this is an offshore hook-up, chemical plant shut-down, or modifications to a plant. If a project is effectively planned initially, then controlled effectively throughout its life-cycle, the chances of having a successful conclusion will be greatly increased. The topics learnt on this course will enhance the likelihood of successful completion.
- Objectives** By the end of the course, delegates will be able to:
- Understand structural and systematic aspects of project planning, control, and management.
 - Perform analytical techniques of project planning and cost control using manual and computer-based techniques.
 - Explain and perform the practical role and general duties of project planning and cost control for the project manager and the Project Management Team.
 - Relate to various project management philosophies in a variety of client and business environments.
 - Understand the contribution of improved project planning and control to the project management performance of a company.
 - Commence, or enhance, preparation of portfolio evidence and collection of competence.
 - Have the means to arrange a structured personal and professional development plan put in place.
- Duration** The course will be delivered in 2 x 2 day modules to minimise the amount of time spent away from work. Delegates must complete all 4 days to gain their ECITB certificate.
- Delivery** The course is delivered classroom style using a mix of lectures, practical exercises, team working and hands-on computer based working. Much emphasis is placed on the interaction between delegates and the need to raise concerns and issues that they have faced in the workplace.
- Location** **Held in the CATCH Centre** Redwood Park Estate, Stallingborough
North East Lincolnshire DN41 8TH on 23rd – 24th February & 16th – 17th March 2010
- Cost** Please note this course is funded for all ECITB in-scope companies apart from a DDR of £32 per day. For costs for non-ECITB delegates or for further information please contact Adept on contactus@adept-knowledge.com or Tel: 01224 251010

